

# Committee Agenda



**Epping Forest  
District Council**

## **Cabinet Monday, 6th February, 2006**

**Place:** Civic Offices, High Street, Epping  
**Room:** Council Chamber  
**Time:** 7.00 pm  
**Committee Secretary:** Gary Woodhall (Research and Democratic Services)  
Email: gwoodhall@eppingforestdc.gov.uk Tel:01992 564470

### **Members:**

Councillors J Knapman (Leader) (Chairman), S Barnes (Deputy Leader) (Vice-Chairman), R Glozier, M Heavens, D Jacobs, S Metcalfe, Mrs C Pond, D Spinks and C Whitbread

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**PLEASE NOTE THE START TIME OF THE MEETING THE COUNCIL HAS AGREED REVISED PROCEDURES FOR THE OPERATION OF CABINET MEETINGS. BUSINESS NOT CONCLUDED BY 10.00 P.M. WILL, AT THE DISCRETION OF THE CHAIRMAN, STAND REFERRED TO THE NEXT MEETING OR WILL BE VOTED UPON WITHOUT DEBATE.**

**A RESERVE DATE OF 13 FEBRUARY 2006 HAS BEEN SCHEDULED TO CONSIDER ANY REMAINING ITEMS OF BUSINESS SHOULD THE MEETING BE ADJOURNED.**

- 1. APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF INTEREST**

(Head of Research and Democratic Services) To declare interests in any item on this agenda.

- 3. MINUTES**

To confirm the minutes of the last meeting of the Cabinet held on 19 December 2005 (previously circulated).

- 4. ANY OTHER BUSINESS**

Section 100B(4)(b) of the Local Government Act 1972, together with paragraphs 6 and 25 of the Council Procedure Rules contained in the Constitution require that the permission of the Chairman be obtained, after prior notice to the Chief Executive,

before urgent business not specified in the agenda (including a supplementary agenda of which the statutory period of notice has been given) may be transacted.

In accordance with Operational Standing Order 6 (non-executive bodies), any item raised by a non-member shall require the support of a member of the Committee concerned and the Chairman of that Committee. Two weeks' notice of non-urgent items is required.

**5. REPORTS OF PORTFOLIO HOLDERS**

To receive oral reports from Portfolio Holders on current issues concerning their Portfolios, which are not covered elsewhere on the agenda.

**6. OVERVIEW AND SCRUTINY**

To consider any matters of concern to the Cabinet arising from the Council's Overview and Scrutiny function.

**7. BOBBINGWORTH TIP - LANDFILL REMEDIATION PROJECT**

(Environmental Protection Portfolio Holder) Report to follow.

**8. LOUGHTON BROADWAY - TOWN CENTRE ENAHNCEMENT SCHEME (Pages 7 - 14)**

(Planning and Economic Development Portfolio Holder) To consider the attached report (C/119/2005-06).

**9. FINANCE AND PERFORMANCE MANAGEMENT CABINET COMMITTEE - 12 DECEMBER 2005 (Pages 15 - 22)**

(Chairman of the Finance and Performance Management Cabinet Committee) To consider the minutes of the meeting held on 12 December 2005 and the recommendations therein (C/105/2005-06).

**10. FINANCE AND PERFORMANCE MANAGEMENT CABINET COMMITTEE - 11 JANUARY 2006 (Pages 23 - 28)**

(Chairman of the Finance and Performance Management Cabinet Committee) To consider the minutes of the meeting held on 11 January 2006 and the recommendations therein (C/118/2005-06).

**11. FINANCE AND PERFORMANCE MANAGEMENT CABINET COMMITTEE - 31 JANUARY 2006**

(Chairman of the Finance and Performance Management Cabinet Committee) To consider the minutes of the meeting held on 31 January 2006 and the recommendations therein. Report to follow.

**12. EPPING FOREST HOMESTART - UNIT 36, OAKWOOD HILL, INDUSTRIAL ESTATE, LOUGHTON (Pages 29 - 32)**

(Finance and Performance Management Portfolio Holder) To consider the

attached report (C/101/2005-06).

**13. CENTRAL SUPPORT COSTS - 2006/07 BUDGET (Pages 33 - 36)**

(Finance and Performance Management Portfolio Holder) To consider the attached report (C/102/2006-07).

**14. PRINCIPAL ORDINARY WATERCOURSES AND FLOOD DEFENCE ASSETS - ALLOCATION OF FUNDING FOR REMEDIAL WORKS (Pages 37 - 40)**

(Civil Engineering and Maintenance Portfolio Holder) To consider the attached report (C/109/2005-06).

**15. ELECTORAL ADMINISTRATION BILL (Pages 41 - 42)**

(People First Portfolio Holder) To consider the attached report (C/113/2005-06).

**16. SPRINGFIELDS IMPROVEMENT SCHEME (Pages 43 - 56)**

(Housing Portfolio Holder) To consider the attached report (C/114/2005-06).

**17. LEISURE SERVICES - INTERIM RESTRUCTURE (Pages 57 - 82)**

(Leisure Portfolio Holder) To consider the attached report (C/115/2005-06).

**18. COUNCIL BUDGETS 2006/07**

(Finance and Performance Management Portfolio Holder) To consider the proposed budgets for 2006/07 (previously circulated); any revisions will be reported orally at the meeting.

**19. COUNCIL PLAN 2006 - 2010 (Pages 83 - 84)**

(Chairman of Overview and Scrutiny Committee) To consider the attached report (C/112/2006-07) and draft plan (separately circulated), and receive comments from the Overview and Scrutiny Committee.

**20. SUMMARY BEST VALUE PERFORMANCE PLAN - 2006/07 (Pages 85 - 92)**

(Finance and Performance Management Portfolio Holder) To consider the attached report (C/111/2006-07).

**21. CHOICE BASED LETTINGS - HERTS AND ESSEX HOUSING OPTIONS CONSORTIUM (Pages 93 - 98)**

(Housing Portfolio Holder) To consider the attached report (C/103/2006-07).

**22. BENEFITS DIVISION - REVISION OF PROSECUTION POLICY (Pages 99 - 104)**

(Finance and Performance Management Portfolio Holder) To consider the attached report (C/104/2005-06).

**23. BANSONS (WRVS) HALL - BANSONS WAY, CHIPPING ONGAR (Pages 105 - 110)**

(Housing Portfolio Holder) To consider the attached report (C/106/2005-06).

**24. DEVELOPMENT OF SMALL COUNCIL HOUSING SITES - PHASES II (Pages 111 - 116)**

(Housing Portfolio Holder) To consider the attached report (C/107/2005-06).

**25. VIREMENT OF UNDER-UTILISED DDF AND APPOINTMENT OF PPS TO UNDERTAKE WORKS ON PRIVATE SECTOR HOUSING POLICIES/STRATEGIES (Pages 117 - 118)**

(Housing Portfolio Holder) To consider the attached report (C/108/2005-06).

**26. PARKING FOR COMMUNITY HEALTH STAFF (Pages 119 - 120)**

(Civil Engineering and Maintenance Portfolio Holder) To consider the attached report (C/110/2005-06).

**27. A PARISH CENTRE FOR NAZEING - AN OPPORTUNITY TO MAKE PROVISION FOR INTEGRATED COMMUNITY FACILITIES (Pages 121 - 126)**

(Finance and Performance Management Portfolio Holder) To consider the attached report (C/116/2005-06).

**28. EXCLUSION OF PUBLIC AND PRESS**

To consider whether, under Section 100(A)(4) of the Local Government Act 1972, the public and press should be excluded from the meeting for the items of business set out below on grounds that they will involve the likely disclosure of exempt information as defined in the paragraph(s) of Part 1 of Schedule 12A of the Act indicated:

<b>Agenda Item No</b>	<b>Subject</b>	<b>Exempt Information Paragraph Number</b>
29	South Herts Waste Management	7, 8 and 9

To resolve that the press and public be excluded from the meeting during the consideration of the following items which are confidential under Section 100(A)(2) of the Local Government Act 1972:

<b>Agenda Item No</b>	<b>Subject</b>
Nil	Nil

Paragraph 9 of the Council Procedure Rules contained in the Constitution require:

- (1) All business of the Council requiring to be transacted in the presence of the press and public to be completed by 10.00 p.m. at the latest.
- (2) At the time appointed under (1) above, the Chairman shall permit the completion of debate on any item still under consideration, and at his or her discretion, any other remaining business whereupon the Council shall proceed to exclude the public and press.

- (3) Any public business remaining to be dealt with shall be deferred until after the completion of the private part of the meeting, including items submitted for report rather than decision.

**Background Papers:** Paragraph 8 of the Access to Information Procedure Rules of the Constitution define background papers as being documents relating to the subject matter of the report which in the Proper Officer's opinion:

- (a) disclose any facts or matters on which the report or an important part of the report is based; and
- (b) have been relied on to a material extent in preparing the report does not include published works or those which disclose exempt or confidential information (as defined in Rule 10) and in respect of executive reports, the advice of any political advisor.

Inspection of background papers may be arranged by contacting the officer responsible for the item.

**29. SOUTH HERTS WASTE MANAGEMENT (Pages 127 - 176)**

(Environmental Protection Portfolio Holder) To consider the attached report (C/117/2005-06).